



**L-Università
ta' Malta**

Advice and guidelines to staff and students

University of Malta

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1. Introduction

The priority of the University of Malta is to ensure the health, safety and wellbeing of all its staff and students whilst delivering, to the extent possible, high-quality education and training consistent with its normal standards.

In this document, wherever the reference is to the University of Malta, it is to be understood as including the Junior College, except in instances where otherwise indicated.

These Guidelines are meant to mitigate, as much as possible, against the transmission of COVID-19. Although the risk of infection can be reduced, it can never be completely eliminated. As a University community, it is the utmost responsibility of students and academic, administrative, technical and other staff to adhere strictly to these Guidelines. One needs to understand that a risk of transmission will still exist even if these guidelines are rigorously followed and implemented.

This document is informed by the guidelines issued by the Public Health Authorities and is up-to-date at the time of writing. Advances in the science of COVID-19 transmission, which may throw new light on the mechanisms of this viral infection, may necessitate changes to parts of this document concerning protective and mitigation measures. We will update the document as and if necessary.

Moreover, the University shall follow any national directives regarding the opening and closing of tertiary education institutions as may be issued from time to time.

A consideration of the national context and the prevailing level of community spread will be kept continually in view: a worsening situation, as declared by the Health Authorities, will cause a reduction of in person interactions at the University in favour of virtual communication and interaction including telework where practicable.

We remind our staff and students of the presence on campus of our Health & Wellness Centre. This Centre continues to provide counselling and support (including on stress and mental health issues) to students and academic, administrative and technical staff especially during these testing times and all are encouraged to utilise their services when necessary.

2. Learning and teaching: the plan for academic year 2020/21

(i) Delivering lectures and tutorials

Senate has agreed that the academic year will proceed, as far as possible, as usual with in-person teaching on campus. This on condition that the transmission of COVID-19 in the community permits such a situation. At the time of writing of these guidelines, there appears to be a spike in community transmission so that the University will be relying more heavily (but not entirely) on virtual teaching until the situation improves. All full-time and part-time day and evening courses will be held with the following arrangements in place:

- a. A revised academic calendar for the academic year 2020/21 is available at: **um.edu.mt/journey/datesdeadlines/importantdates**. The revised dates should be taken into account when planning teaching activities.
- b. Given the loss of lecturing spaces due to potential use for medical purposes and physical distancing guidelines, as requested by the Superintendent of Public Health, as well as the current pandemic situation, only a limited number of lectures will be delivered in person on campus, with other lectures being held remotely. Study-units requiring use of laboratories, clinics, studios etc. will, as far as possible, continue to take place on campus or at other venues as usual. Protocols will be issued separately by individual Faculties/Institutes/Centres/Schools (FICS) that are specific to these particular environments of learning. These protocols will be published on the respective websites. Protocols for the Junior College will be issued by the College where necessary.
- c. As far as possible, time-tables for 2020/21 shall remain almost the same as for 2019/20 so as to facilitate planning. Lecturers shall deliver lectures according to the time-table and, for those classes held in person, at the allocated venues on campus.
- d. Priority for in person (face-to-face) lectures must be given to First Year students so that they may have the opportunity to experience University life first hand, meet with their academic tutors and establish contact with their peers.
- e. Elective and optional units will be held remotely if it is not possible to accommodate them on campus. It is advised that those elective or optional units that have less than 6 registered students are suspended for the current academic year although, for specific strategic reasons, the University may consider not adopting this measure for certain study-units.
- f. In order to avoid the congregation of large numbers of students on campus, a system may be adopted whereby the maximum number of students compatible with physical distancing and lecture room space will be accommodated in the lecture room, with the remaining students registered on the study-unit following lectures remotely. The two



groups will swap status in the following week. This P-R system (P = physical presence; R = remote teaching using virtual platforms, mainly Zoom) will be adopted where it is deemed necessary due to space constraints and number limiting objectives.

The P-R mode of teaching may take the following forms:

- (1) simultaneous in person and on Zoom classes; or
- (2) online lectures streamed in real time or using recorded material, or a blend of both types followed by small group in person teaching.

Where the P-R system is adopted, students following lectures remotely will join as observers and may not have opportunity to interact with the lecturer.

The P-R system may also serve to accommodate students who may not be able to attend classes in person even when these involve small numbers of students and are held on campus.

- g. For certain study-units, particularly those involving a large number of students, the most practical method of teaching may be one based entirely on remote methods. Wholly online delivery of a study-unit may involve synchronous teaching streamed in real time via Zoom or using recorded material or a blend of both types. For synchronous online teaching, students are required to keep the audio muted but video camera on during class; a virtual background is provided by the Zoom software for privacy.
- h. Wholly online delivery will also serve as a 'backup measure' so as to ensure that disruptions to teaching schedules caused by incidences of COVID-19 which affect groups of students and/or their lecturers are minimised. Once the mandatory quarantine period involved in such situations elapses and the affected persons are cleared by the Health Authorities, the class can revert back to the in-person or P-R method of learning and teaching, as applicable. Lecturers in quarantine who are ill are obviously not expected to deliver classes online and remedial measures will be taken where necessary to cater for the needs of the students. Lecturers who are in mandatory quarantine and are not ill shall continue to teach online. For guidance regarding mandatory quarantine see references at^[1].



- i. As per previous years, time-tables for the University will be spread over the whole week – Monday to Friday from 08:00 to 20:00; for Junior College from 08:00 to 17:00. Spreading lectures over the full 5-day week is even more important this year in view of the decrease in lecture space and the increase in student numbers due to concessions in the entry requirements for academic year 2020/21. Lectures can also be scheduled during the DegreePlus hours: Wednesdays and Fridays 12:00 – 14:00. DegreePlus will continue to be offered to those students whose time-table permits participation.
- j. The actual mode of delivery will be decided by the academic involved in consultation with the Head of Department (or, for Junior College staff, the Principal) and provided the necessary resources are available. Any change in the mode of delivery of a study-unit shall be advised formally to the Department (or the Principal of Junior College).

(ii) International Students

Special arrangements will be made with regards to international students who cannot be physically present on campus because of travel restrictions. These arrangements will be discussed separately with both the students and affected academic staff on a case-by-case basis.

(iii) Venues for delivering lectures

- a. Every effort will be made to maximise the use of our current teaching facilities. The use of additional spaces, including Junior College premises (after 17:00) to service University study-units is being considered.
- b. Since students may have a lecture on campus and another one soon after delivered online, arrangements are being made so that additional space is made available on campus for students to participate in online lectures and for study purposes. Marquees will be installed next to the UM Library for this purpose. Desks, appropriately spaced, shall be placed inside each marquee and occupancy of these areas will be managed by security staff to avoid crowding.

- c. Academic staff who share an office or who do not have access to an office may request the Faculty Manager, through the Head of Department, for a room from where to deliver an online lecture.

3. Basic mitigation measures

According to the currently best available science^[2], the basic mitigation measures to protect against the spread of COVID-19 are:

- physical distancing,
- wearing of face coverings (masks and/or visors),
- hand hygiene,
- ventilation,
- staying home and self-isolating if symptoms are experienced.

We will explain how each of these measures will be implemented at the University to help protect our community from the coronavirus while encouraging a return to the campus of students in order for them to continue with their education and training in as normal a manner as possible. However, unfortunately, this return to campus life cannot be on the basis of 'business as usual': a safe resumption of campus life will best be assured if we all remain very mindful of the need to protect each other, including by reducing to a minimum those non-essential activities which require congregation of students especially in hallways and open spaces.

Prominent signage will be installed on several sites on the campuses of the University to act as persistent reminders of the need for everyone to be mindful of our responsibilities towards each other.

Staff-student and student-student physical interactions need to be limited to what is essential and necessary. Virtual meetings between staff members working on campus are encouraged as this will reduce person to person contact. Any activities which students can perform profitably away from the campus individually or in very small groups will help reduce numbers which is a desirable outcome in the circumstances.

The following mitigation measures apply to all full-time and part-time day and evening courses.





(i) Physical distancing

This is considered as the main measure which mitigates against viral transmission. The University wishes that its teaching and research activities take place in as safe an environment as possible. For these reasons, the following mitigation measures related to physical distancing shall be adopted:

- a. A distance of 2 metres shall be kept between staff as well as between staff and students during short meetings and encounters in offices, hallways and in open spaces. Students should avoid crowding especially inside hallways, foyers and other areas, both indoors and outdoors.
- b. A physical distance of 1.5 metres between students in all directions whilst sitting in their chairs in lecture rooms will be maintained.
- c. In view of the measure in b, fewer students than normal will be able to be present together in lecture venues: the maximum number of students that can be accommodated in each venue will be indicated on the door. Where possible, desks will be placed facing the same direction.
- d. Where practicable, outdoor venues shall also be considered for use.

Academic staff and students are advised to adhere to the guidelines and directions given by the Public Health Authorities about meetings in groups^[3].



(ii) Use of face coverings (masks/visors)

Masks and/or visors are primarily intended to protect others, not the wearer, against the spread of infection. The wearing of masks and/or visors in closed community public spaces **is mandatory**. This clearly includes lecture rooms, laboratories, clinics, workshops etc.

Indeed, it is strongly recommended that everyone wears masks and/or visors at all times when interacting with others, including in closed but also in open spaces as well as in the common areas. Disposable masks should be disposed of safely (in a bin) after use.

Exceptions to the wearing of masks or visors is during physical activity and in specific medical and/or behavioural settings in line with the Public Health Authorities guidance on the use of masks and visors^[4]. Staff and students who have these conditions should have available at all times medical or other official evidence regarding their exemption from this requirement.

(iii) Increased hygiene and sanitisation measures

All staff and students should take great care in ensuring proper and rigorous hand hygiene and a reduction to a minimum of personal physical contact with others. Hugging, shaking of hands, etc. are to be avoided.

The University has taken action to enhance cleaning protocols of work environments. Lecture venues will be cleaned every morning and at a suitable time during the day according to the room schedule.

Toilets will be cleaned regularly, at least three times a day. Only disposable towelling will be available. Measures will be taken to ensure that persons using toilet sinks will be able to do so safely.

In the best interest of all concerned, staff and students are encouraged to have available at all times personal sanitising products so that own desk surfaces and chairs may be wiped before and after use.

Hand hygiene: Hands should be washed with soap and water regularly and carefully for at least 20 seconds. If water is not immediately available hand sanitiser should be used. Sanitising stations have been placed at the entrance of buildings and near lecture venues.

If possible, publicly accessible objects such as door handles or elevator buttons should not be touched with full hands or fingers. Door and window handles, stairs and handrails, light switches and all other grip areas will be cleaned frequently.

Sneezing and coughing should be in a flexed elbow, or in disposable tissues, which should then be disposed of properly in a closed bin.

(iv) Ventilation

The ventilation of lecture rooms is a factor to keep under proper control given the possibility of viral transmission through air. In order to ensure proper indoor ventilation, windows and/or doors should be kept open throughout the day to allow for cross ventilation. The University has commissioned technical experts to ensure that ventilation of lecture rooms is compliant with health and safety standards^[5].

Air conditioning

Air conditioning of lecture rooms and other spaces within the University precincts has been checked and is compliant with health and safety guidelines issued by Public Health Authorities^[6].

(v) Precautionary measures if experiencing symptoms

Staff and students who feel unwell or are ill are not to attend University.

The University will assign a person from HRMD as the COVID-19 Contact Person for Staff and this person shall be the one to contact in case a staff member is exhibiting symptoms of the coronavirus while at work or while staying away from work as a precautionary measure. The telephone number of the Contact Person (Staff) is +356 2340 3030.



The University will assign another person to serve as COVID-19 Contact Person for Students and this person shall be the one to contact in case a student is in quarantine or happens to exhibit symptoms of the coronavirus while at University. The telephone number of the Contact Person (Students) is +356 2340 4000. Students who stay at home because they are exhibiting symptoms are to inform the Contact Person (Students) about their situation. The Contact Person (Students) will, in turn, inform the academic entity (Faculty/Institute/Centre/School) responsible for each student about their situation in order for their absence to be accounted for.

It would be good practice if, when symptoms are felt, one is to take one's own temperature before leaving home to check that the body temperature is not above 37.2°C. The relevant Contact Person is to be informed in case the staff member/student decides to stay away from University as a precaution. A staff member or a student who finds that their temperature is higher than 37.2°C or who has other symptoms that are suggestive of COVID-19 (see Annex 1 in these Guidelines) is strongly advised to call 111 to get tested. Such a person is to stay at home until 24 hours after symptoms resolve or as directed by Public Health Authorities if applicable.

The temperature of persons attending University will be taken as a precautionary measure: staff or students having a temperature above 37.2°C will not be admitted into the buildings of the University and are to return home immediately.



A staff member or a student who is turned away from a University building because, on entering, they are found to be running a temperature higher than 37.2°C are to return home immediately and seek medical advice as suggested above, i.e. to call 111 to get tested and to stay at home until 24 hours after symptoms resolve or as directed by Public Health Authorities.

A staff member who develops symptoms while attending University is to inform the COVID-19 Contact Person (Staff) by calling on telephone number +356 2340 3030 and then immediately leave the premises to go home, while keeping the face covering in place at all times. The staff member is to advise the Contact Person (Staff) about his/her location/s at work on that day so that the premises can be sanitised. The staff member is also to inform about all the contacts made during the day so that this information can be passed on to Public Health Authorities for contact tracing purposes.

A student who develops symptoms while attending University is to immediately inform the COVID-19 Contact Person (Students) by calling on telephone number +356 2340 4000 and then immediately leave the premises to go home, while keeping the face covering in place at all times. The student is to inform the Contact Person (Students) about his/her location/s while at University on that day so that the premises can be sanitised. The student is also to advise the Contact Person (Students) about all the contacts made during the day so that this information can be passed on to the Public Health Authorities for contact tracing purposes.



4. Liaison with Public Health Authorities

The University will give contact details of the COVID-19 Contact Persons to the Public Health Authorities. Each Contact Person will assume the following additional roles:

- a. Familiarise oneself with these Guidelines and champions their implementation
- b. Organises the training of staff in COVID-19 related mitigation measures
- c. Acts as a contact point for staff/students who may have queries with respect to the COVID-19 mitigation measures implemented within the University
- d. In conjunction with the Public Health and Education authorities collaborates on the development of an 'Early Warning System' which aims to look for trends in sick leave amongst staff and absenteeism amongst students to be able to predict or detect potential clusters of cases.

5. Staff at high risk

The University will make alternative working arrangements for staff certified by their medical specialist as having a serious underlying medical condition which would make them more susceptible to severe illness if infected by COVID-19. There may be members of staff who regard themselves to be at high risk for other reasons and will also want to be so considered. Staff should submit a request accompanied by the supporting documentation to the Director, Human Resources, Management and Development Directorate (HRMD), through their Head of Department. All such requests will be considered on a case by case basis in line with the staff member's circumstances.

6. Student attendance

For in-person or P-R teaching, academic staff shall take note of students' attendance on the standard attendance sheets. It is imperative to keep an accurate record of student attendance because it will facilitate any action related to contact tracing in case of need. The obligation to submit any relevant data to the Public Health Authorities is in accordance with the Public Health Act^[7].

Students who have underlying health conditions should discuss their attendance with their Head of Department and/or with the ACCESS Disability Support Unit so that arrangements will be made on a case by case basis.

It is important to reiterate that students who have a temperature or who feel unwell and are sick do not attend University and inform the Contact Person (Students) about their condition. Students should also not attend University if they or a member of their household is diagnosed with COVID-19: in this case too, the Contact Person (Students) should be informed. The Guidelines issued by the Public Health Authorities should be strictly followed in such cases^[8].

Similar precautionary measures are to be taken by staff in analogous situations.

7. University Library

The physical study spaces within the Library are open to all staff and students during the Library's opening hours. The number of simultaneous patrons within the various reading halls is currently limited in accordance with the guidelines stipulated by the Public Health Authorities^[9] to ensure social distancing.

All patrons:

- should wear face masks or visors at all times whilst using the Library
- will have their temperature checked and those with a temperature above 37.2°C will not be allowed to enter the premises
- should use sanitiser on entrance; desks, IT workstations and other service devices should ideally be cleaned with an effective sanitising agent before and after use
- are encouraged to use the Library's online resources; nevertheless, all print material can be consulted by patrons.

Books returned will be kept in quarantine for a period of 72 hours prior to being placed back on their respective shelves.

A Library staff member will keep a record of attendance.

ASPECTS OF THE CURRICULUM

... which cannot be based to the same extent on experience at first hand. ... whether a topic makes an impact will often depend on whether children are ... by oral lesson or through books, authentic detail on which their ... can play. Detail, and therefore focus on selected topics, are vital ... of the Junior school. This is one reason for moving towards some ... divisions with the ablest children at this stage.

It is not easy to determine whether this flowering of children's writing ... but few collections exist which would make possible any comparison ... accuracy and arrangement. Some of our witnesses think that it ... the writing matter now used and that of the present day. The far greater ... for the special occasion, make the matter even harder to ... We very much doubt whether there has been any deterioration in the ... Schools which make a feature of good handwriting, often in the Italian ... and sometimes in other styles, lose nothing in the freedom and imagina- ... quality of children's writing and can gain in other ways.

Some comment must be made on the efforts of schools to improve the ... and arrangement of ideas in children's writing. There are some ... in which, as an insurance policy for the eleven plus examinations, ... are continue to prescribe and prepare with the children compositions on ... tional subjects in the later years of the junior course. It is perhaps almost ... able that the writing of older children will become rather bookish and ... stitute for thought and which even nowadays children are encouraged ... pt by being set worthless exercises of the "cool as . . ." type. There is ... them to write on the loaf of bread, or the tree, which may cut- ... graphy of the penny, the loaf of bread, or the tree, which may cut- ... ant to write in autobiographical form but how much more exciting and ... more possible to imagine themselves with Columbus as he first ... on the first Good Friday.

... work has more place in connection with ... secondary schools will expect children to be able to ... primary school is deferred by a year. The ... important ought still to hold the field. Discussion is ... and the ways in which material can best ... "topic" and the ways in which material can best ... children will need careful help in conveying ... size of class may make some written comment ... in the craftsmanship of writing. Ideally, it is best given ... to a child's mind. Care should always ... children, particularly the younger and the ... what should children be told about their ... have succeeded in sharing their reac- ... what impact the reading made. Teachers should ... at least to know if they ... what impact the reading made.

8. Laboratories, workshops, clinics, studios and other specialised work areas

Heads of entities responsible for laboratories, workshops, clinics, studios and other specialised work areas involving practical activity will produce protocols for use in these places of learning and teaching. These protocols will respect the basic measures outlined in this document but may also include others specific to these special environments.

The University has taken action to enhance cleaning protocols of laboratories and other work environments. Laboratories will be cleaned every morning and at a suitable time during the day according to the room schedule. Where the same facilities are used by different groups of students, the surfaces, equipment and tools will be cleaned between each group of users. Hand sanitisers will be available at the door of each laboratory, etc.

9. Chapels

The celebration of Holy Mass and other services shall follow the Public Health standards for places of worship and services^[10]. The following health and safety measures shall apply to the University Chapel and adjacent rooms, and the Chapel at the Junior College:

- Separate entrance and exit to the Chapel
- Chapel doors and windows will be kept always open
- Hand sanitiser is provided at the entrance to the Chapel
- Physical distancing of 2 metres inside the Chapel and the Chaplaincy rooms will be respected
- Masks or Visors to be used at all times
- Details of persons using the Chaplaincy premises are being kept in case of the need for contact tracing
- Chaplaincy personnel will ensure that everybody abides with these guidelines

10. Sports Facilities

Sporting activities are important contributors to the quality of life of students and staff alike. Our sporting facilities will be managed in a manner which respects safety from COVID-19 so that those who need to use them as part of their studies or for leisure and health purposes will be safeguarded.

These are the general guidelines for access:

Entry will only be allowed for authorised persons who have pre-booked via email to **oliver.mallia@um.edu.mt**, for University staff and students or to **sport.jc@um.edu.mt** for staff and students at the Junior College. A log of bookings including name, telephone number and time of arrival will be kept for a minimum of two weeks. Temperature checks will be carried out at the entry to the venues and entry will be refused to any individual who is either displaying or complaining of symptoms, or has a temperature of over 37.2°C.

Guidelines for usage of sports facilities

The National Guidelines for the Return to Sport^[11] and the Guidelines for Gymnasiums and Fitness Centres^[12] will apply to the University and the Junior College. More specifically, the following shall also apply:

- a. All persons (students, staff and any third parties using any University Sports Facility) will be informed of compliance with the basic hygiene measures (hand disinfection, coughing and sneezing etiquette, physical distancing, face coverings, etc.) in accordance with these University Guidelines.
- b. Athletes and staff with access to the venue/facilities will be informed about the definition of 'infection symptoms' and what to do in case of occurrence.
- c. Designated entry attendants will regulate access to the venue, which should be limited to venue staff, athletes and teaching staff.
- d. Entry attendants will measure body temperature (thermal screening) and reserve the right to ask about health status.
- e. Hand disinfectant (minimum 70% alcohol) will be available at each entry and exit point.
- f. Regular surface disinfection will be performed.
- g. Doors, gates and windows will be left open for maximum cross ventilation.
- h. Exclusive use of individual drink bottles will be enforced and no sharing of bottles or cups will be allowed.
- i. Use of the showers will not be allowed since the close contact among persons using the shower room may facilitate transmission of the virus.

- j. In toilet facilities paper towels will be provided – no air flow dryers or revolving cloth towels will be allowed.
- k. Toilet facilities will be disinfected every hour.
- l. Face coverings (masks or visors) should be worn by athletes at all times except during sports practice. Coaches and sport leaders have to wear face coverings at all times during the sessions.
- m. Arrival to venues should be staggered if possible.
- n. Congregation in common areas will be prohibited and physical distancing of 2 metres will be respected at all times.
- o. An isolation area will be available in case a user shows symptoms while at the facility and needs to wait to be picked up.
- p. In case a user shows symptoms of COVID-19 while inside a sporting facility, they are to communicate with the relevant Contact Person and the protocol described in these Guidelines in Section 3(v) will need to be followed.

11. Canteen and University House

The facilities at University House and the Canteen will be open to provide service to users.

Students and members of staff will need to follow safety instructions relevant to similar establishments and most importantly:

- to disinfect hands with disinfectant agents located at the entrance
- to sit at tables which will be separated from other tables by 2 metres and limited to groups of not more than 10 persons
- to wear a mask or visor at all times except when sitting down at the table to eat or drink.

The canteen operator is obliged by law to operate in accordance with the standards and regulations for catering establishments^[13].

12. References

(1) Public Health Authorities Guidelines:

<https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Pages/quarantine.aspx>

(2) Lordan, R., FitzGerald G.A., Grosser, T. (2020) *Reopening schools during COVID-19*. Science **369** (6508) 1146.

(3) Public Health Authorities Guidelines – meeting in groups outside University:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Standards_Gatherings_And_Mass_Events.pdf

(4) Public Health Authorities Guidance on the use of masks and visors:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Standards_Use_of_Face_Masks_And_Visors.pdf

(5) Technical Ventilation Guidelines:

https://go.cibse.org/1/698403/2020-07-15/2n3qmd/698403/87225/CIBSE_Covid_Ventilation_Guidance_version_3_FINAL.pdf

(6) Public Health Authorities Guidelines for air conditioners and ventilation:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Guidance_Air-conditioning-and-ventilation-systems_23Jun20.pdf

(7) Public Health Act: <https://legislation.mt/eli/cap/465/eng/pdf>

(8) Public Health Authorities Guidelines for persons in mandatory quarantine:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/quarantine/Guidance_On_Quarantine_English.pdf

(9) Public Health Authorities Obligatory Conditions & Guidelines for Libraries:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Obligatory_Conditions_And_Guidelines_On_Libraries.pdf

(10) Public Health Authorities Guidance for Places of Worship:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Standards-for-Places-of-Worship-and-Services_20Aug20.pdf

(11) Guidelines for the Return to Sport as part of the COVID-19 Transition in Malta:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Guidelines_For_The_Return_To_Sports.pdf

(12) Obligatory Conditions and Guidelines for Gymnasiums and Fitness Centres:

https://deputyprimeminister.gov.mt/en/health-promotion/covid-19/Documents/mitigation-conditions-and-guidances/Obligatory_Conditions_And_Guidelines_For_Gymnasiums_And_Fitness_Centres.pdf

(13) Mandatory Conditions for Catering Establishments:

<https://www.mta.com.mt/en/file.aspx?f=34265>

ANNEX 1 – Checklist for possible symptoms of COVID-19

Any of the following symptoms may be a sign that one is infected by COVID-19:

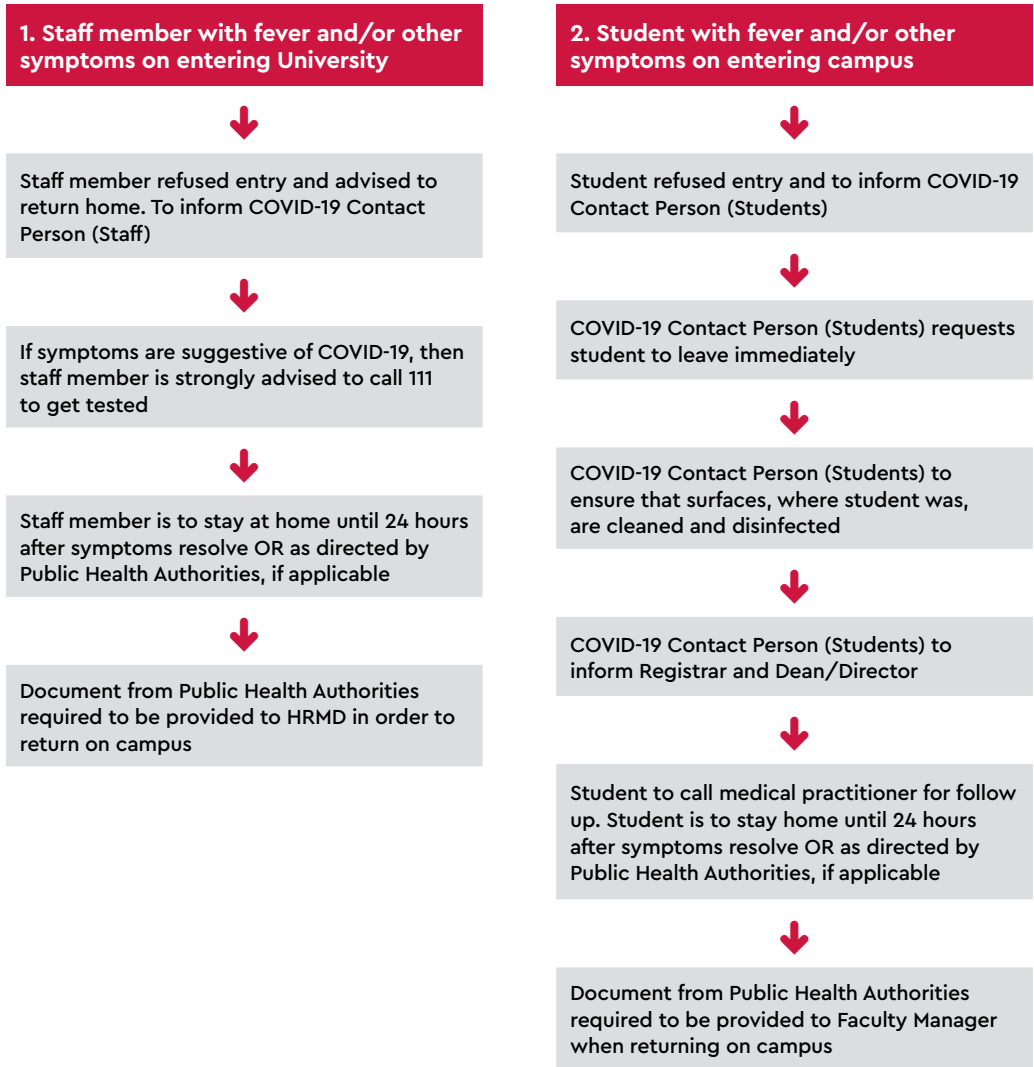
- a temperature of 37.2°C or higher
- sore throat
- newly acquired uncontrolled cough – for persons with a chronic allergic/asthmatic cough, a change in their cough from baseline
- diarrhoea, vomiting, abdominal pain
- new onset of severe headache, especially with fever.

Anyone showing these symptoms should not attend University and instead stay at home and report the case to the relevant Contact Person as described in these Guidelines and the Health Authorities for a swab test as appropriate.

A student or member of staff may have been exposed to infection through these situations:

- contact with anyone who was confirmed as a case of COVID-19 in the previous 14 days
- importing the infection by having travelled abroad in the previous 14 days.

ANNEX 2A – Flow diagram for health procedures and follow up actions for UM



3. Staff with fever and/or other symptoms at University



Staff to inform COVID-19 Contact Person (Staff) and to return home immediately



If symptoms are suggestive of COVID-19, then staff member is strongly advised to call 111 to get tested



COVID-19 Contact Person (Staff) to ensure that surfaces where staff member was, are cleaned and disinfected



COVID-19 Contact Person (Staff) to inform HRMD and Dean/Director



Staff member is to stay home until 24 hours after symptoms resolve OR as directed by Public Health Authorities, if applicable



Document from Public Health Authorities required to be provided to HRMD when returning on campus

4. Student with fever and/or other symptoms on campus



Student to inform staff member



Staff member to inform COVID-19 Contact Person (Students)



COVID-19 Contact Person (Students) requests student to leave immediately



COVID-19 Contact Person (Students) to ensure that surfaces, where student was, are cleaned and disinfected



COVID-19 Contact Person (Students) to inform Registrar and Dean/Director

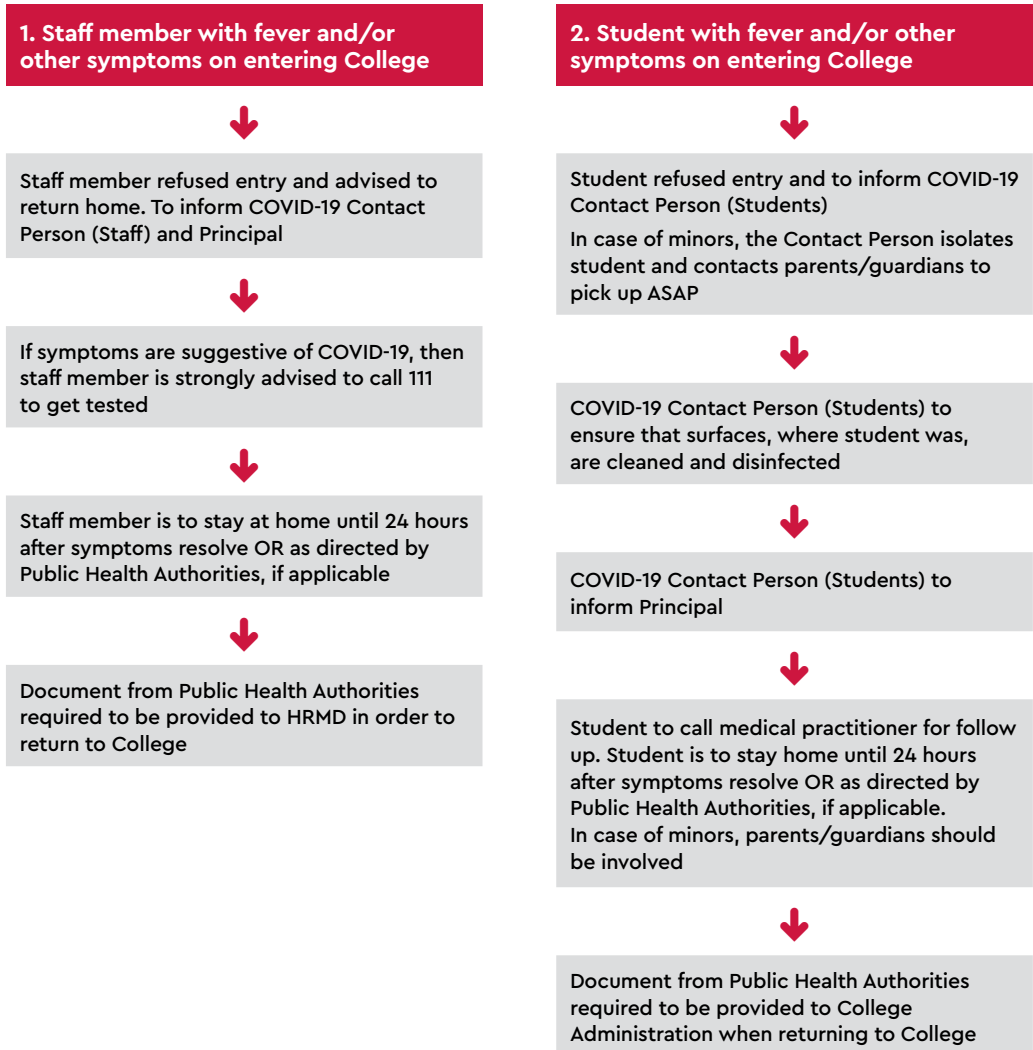


Student to call medical practitioner for follow up. Student is to stay home until 24 hours after symptoms resolve OR as directed by Public Health Authorities, if applicable



Document from Public Health Authorities required to be provided to Faculty Manager when returning on campus

ANNEX 2B – Flow diagram for health procedures and follow up actions for JC



3. Staff with fever and/or other symptoms at College



Staff member to inform COVID-19 Contact Person (Staff) and to return home immediately



If symptoms are suggestive of COVID-19, then staff member is strongly advised to call 111 to get tested



COVID-19 Contact Person (Staff) to ensure that surfaces where staff member was, are cleaned and disinfected



COVID-19 Contact Person (Staff) to inform HRMD and Principal



Staff member is to stay home until 24 hours after symptoms resolve OR as directed by Public Health Authorities, if applicable



Document from Public Health Authorities required to be provided to HRMD when returning to College

4. Student with fever and/or other symptoms at College



Student to inform staff member



Staff to inform COVID-19 Contact Person (Students)
In case of minors, the Contact Person isolates student and contacts parents/guardians to pick up ASAP



COVID-19 Contact Person (Students) to ensure that surfaces, where student was, are cleaned and disinfected



COVID-19 Contact Person (Students) to inform Principal



Student to call medical practitioner for follow up. Student is to stay home until 24 hours after symptoms resolve OR as directed by Public Health Authorities, if applicable. In case of minors, parents/guardians should be involved



Document from Public Health Authorities required to be provided to College Administration when returning to College

The University will require from any person who was confined to a quarantine period due to COVID-19 a document issued by the Public Health Authorities certifying that the person is free from the infection.

The University will hold an accurate record of those staff and students who have interrupted their work or studies because of COVID-19 in case the University is required to provide personal details to the Public Health Authorities.

19 September 2020



